## General Privacy Collection Statement of Port of Melbourne Operations Pty Ltd

Port of Melbourne Operations Pty Ltd (Port of Melbourne) collects your personal information from you and at times from third parties to:

- permit you to access our IT systems
- respond to your enquiry/feedback/complaint
- process your job application and obtain references and police checks
- contact you about and administer our events, workshops and seminars we think may be of interest to you
- contact you about business development opportunities and Port projects that we think may be of interest to you
- manage a competition you may have entered and announce the winners
- communicate with the community, government and other stakeholders about Port activities
- respond to incidents that have occurred in the Port precinct
- manage personal and transport safety at the port and its precincts
- process infringement notices
- comply with its legal obligations and reporting requirements

You do not have to provide all the information requested but if you do not, this may affect the type and quality of service or response that Port of Melbourne can provide you. If you provide any personal information that is sensitive information about you such as your health information, you agree to Port of Melbourne collecting that information and using it for the purposes described.

Port of Melbourne's Privacy Policy available at <u>www.portofmelbourne.com/legal-information/privacy</u> explains other uses and disclosures that Port of Melbourne may make of your personal information and also how to request access to or correction of the personal information it collects and holds about you, how to make a privacy complaint and how Port of Melbourne will handle that complaint.

Your personal information will be used by and disclosed to Port of Melbourne's officers and/or contractors whose duties require them to use it, and who are required to comply with Port of Melbourne's obligations under the Privacy Act in their use and handling of your personal information. Port of Melbourne may also share your personal information with Port of Melbourne Corporation (PoMC) to enable PoMC to carry out its statutory functions and objectives and to support the management, operation and development of the Port of Melbourne and its precinct, delivery of its facilities and services and achieving integrated freight transport outcomes.

You can contact Port of Melbourne for further information by calling 1300 857 662 or emailing pomprivacy@portofmelbourne.com.